



Agenda

1. Welcome and apologies
2. Minutes of Previous Meeting
3. Crediton Festival 2021.
4. Boniface Panels
5. Boniface Buns (Working Title)
6. Active Mums
7. High Street Trees Project
8. Town Team website
9. Wellbeing Crediton
10. Crediton Heart Project
11. Finance
12. AGM
13. Any Other Business
14. Date of Next Meeting

**Minutes of meeting held on 21 October 2019 at 6.30pm**

Venue: Wetherspoons, Crediton.

Present: Rosemary Stephenson (Chair), Sam Shaw, Lorraine Harris, Rod Brookes-Hocking, Paul Vincent, Paul Tucker (MDDC)

Apologies: Rachel Vowles, Martin Ashley

#	AGENDA ITEM	DISCUSSION	ACTIONS	DEADLINE
1	<b>WELCOME</b>	Rosemary welcomed everyone to the meeting.	None	N/A
2	<b>MINUTES OF PREVIOUS MEETING</b>	Accepted as an accurate record of the meeting held on 12 September 2019.	None	N/A
3	<b>CREDITON FESTIVAL 2021</b>	Rosemary reported back on this summer's Exeter Festival, which could be a better model for future Crediton Festivals. The event took place over 2 days in Rougemont Gardens with lots of events. The budget, put up by Exeter City Council, was around £60k, allowing for a paid coordinator and security (seen as essential). The event has a 12-month lead-in period. Some concern that Crediton could lose community involvement. It was suggested that the two weekends bookending a carefully selected week would be a better option. There was a general consensus that CredFest needs to be repackaged or redefined in some way. A Steering/Working Group model, viewed as a good way of retaining community involvement, was still to be tested. Christmas in Crediton could provide some good indicators about organisation and potential for partnership with the Town Council. Liz Brookes Hocking and Clare Dalley are key contacts for Christmas in Crediton.	(1) Arrange meeting with Town Council to discuss working more closely on Cred Fest and how it could work in liaison with Crediton at Christmas. (2) We would need a £10k budget to start funding of the 2021 Festival. Public Open Meeting to be organised.	By next Crediton Town Team meeting, 30 January 2020.
4	<b>BONIFACE PANELS</b>	Rod provided the following update: Karl Treibel at Hedgerow Print had done a lot of pro bono work on QR codes for the panels. It was agreed that his contribution should be acknowledged by a donation/honorarium of £200. It was further agreed that Karl would be credited for his contribution. A programme of archaeological work was required to meet Planning Permission conditions. Cllr Nick Way has acted as an intermediary with DCC Archaeology Department. At present the cost of the archaeological work wasn't known. Sam may have some contacts at RAMM via Simon Tootoll that may be worth	(1) Karl Treibel to be offered £200 acknowledgement of his contribution towards the project.  (2) Rod to pass on conditions of archaeological work as detailed in Planning Permission to Sam.	(1) & (2) Report back at next meeting on 30 January 2020.

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		following up (Rod to send Sam notes on what's required to meet the planning condition). Stanchions need to be in the ground by the end of February 2020.		
5	<b>BONIFACE BUNS (WORKING TITLE)</b>	<p>Provisionally intended for or somewhere around June 5, the annual date of the Boniface Feast Day. Suggestions were for children to come up with their own Boniface recipes. Will need an eye-catching theme, such as a procession of Christmas trees along the High Street in mid-July (12 Bishops and spouses from Lambeth Conference at Canterbury are conducting a 1 mile walk into Crediton followed by a Boniface presentation. It may be possible to organise an event around this). A Boniface weekend was a further suggestion.</p> <p>Paul Vincent proposed combining Boniface Day celebrations with a Climate Action event, which could include closing the High Street on a Sunday and organising activities on the empty road, highlighting the pleasures of a car free environment. There was concern expressed about the high cost of closing the High St and whether it was appropriate to combine the two events.</p> <p>There were concerns that the Town Team wouldn't have much organisational capacity within the next two years, although it may be possible to do something for 2021. This would allow planning time and follow the launch of the Boniface panels in 2020. Sam thought it could tie in with the role of the paid coordinator for CredFest. Rosemary suggested that we could focus on some smaller activities just to get things moving. A Sunday could be a good day to hold activities as it was less of an inconvenience to residents than other days of the week.</p>	Thinking caps on everyone!	N/A – to be discussed at a future meeting.
6	<b>ACTIVE MUMS</b>	Lorraine had been working hard to keep the Active Mums sessions going. A new ride leader, Emma Fuell, had been found and Emma appeared very enthusiastic about the sessions. Another potential recruit, Maureen, could be provided with training by Active Devon in the New Year. Emma and Maureen would be welcomed at Town Team meetings as these could provide a supportive environment. Rod suggested we write a press release with a photo for the Courier. Rosemary was going to look into doing this.	<p>(1) Lorraine to liaise with Emma.</p> <p>(2) Rosemary to invoice Active Devon for £24.99 to cover the cost of a foot pump and helmet.</p> <p>(3) Paul to take on Magic Little Grants application.</p>	All to report back at next meeting on 30 January 2020.
7	<b>HIGH STREET TREES PROJECT</b>	Sam hadn't had much opportunity to take this project forward. More research was required to assess what would make a viable scheme. Communication with Devon County Council was proving challenging, while no local authority tier seemed to know what utilities were under the High Street. Tree planters on top of the High Street could be a possible option to explore further. Sustainable Crediton was interested in trees being planted along the High Street and it may be	None	Report back at next meeting on 30 January 2020.

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		possible to form an alliance with this established group. Paul Vincent mentioned that Tom Backhouse has expertise in tree planting and offered to put Sam in touch with him. Paul V also suggested exploring the concept of virtual trees or temporary trees (for example, trees in wheelbarrows along the High Street). Sam reported that Crediton Library had a small amount of funding to develop an accessible garden.		
8	<b>TOWN TEAM WEBSITE</b>	It was agreed that the website was looking a little tired and contained quite a lot of out of date information.	Rosemary and Rod to go through website with Alison.	Report back at next CTT meeting, 30 January 2020.
9	<b>WELLBEING CREDITON</b>	Rosemary was continuing to attend quarterly Steering Group meetings on behalf of the Town Team. More funding may be available during 2020 through the Better Care Fund.	N/A	N/A
10	<b>CREDITON HEART PROJECT</b>	The Heart Project was supporting the Crediton Chamber of Commerce to enter the Great British High Street Awards. Any goods bought at the Coop could produce a small amount of funding from Coop members that have nominated the Heart Project's Community Website as one of their local causes.	N/A	N/A
11	<b>FINANCE</b>	Martin was unable to attend the meeting. A financial report was not therefore available. There were not thought to be any pressing financial matters.	N/A	N/A
12	<b>ANNUAL GENERAL MEETING</b>	The AGM had been scheduled for Monday 25 November at 7pm. Crediton Library could be a possible option. AGM to be advertised in the Courier.	Rosemary to book venue.	Start of November 2019.
13	<b>ANY OTHER BUSINESS</b>	Paul Vincent was Chair of Friends of Crediton Library and suggested the AGM could be co-hosted by the Friends at the library.	Rosemary to invite the Friends of Crediton Library to the AGM	Start of November 2019.
14	<b>DATE OF NEXT MEETINGS</b>	AGM: Monday 25 November, 7pm, venue to be confirmed.  Next Town Team meeting: Monday 6 January 2020, 6.30pm, Lanscore Hall, since moved to  <b>o Thursday 30 January, 6.30pm at Lanscore Old School, Crediton.</b>	All to note	