

Agenda



1. Welcome and apologies
2. Minutes of Previous Meeting
3. Finance Report
4. Crediton Festival 2019 (CredFest19)
5. Flags Project
6. Active Mums
7. Wellbeing Crediton
8. Boniface Project
9. Heart Project
10. Any Other Business
11. Date of Next Meeting

Minutes of meeting held on Wednesday 29 May 2019 at 6.30pm

Venue: Meadow Suite, Lords Meadow Leisure Centre

Present: Rosemary Stephenson (Chair), Rachel Vowles, Rod Brookes Hocking (Secretary), Kate Lock, Sam Shaw, Paul Tucker (MDDC)

Apologies: Lorraine Harris

#	AGENDA ITEM	DISCUSSION	ACTIONS	DEADLINE
1	WELCOME	Rosemary welcomed everyone to the meeting.	None	N/A
2	MINUTES OF PREVIOUS MEETING	Accepted as an accurate record of the meeting held on 29 April 2019.	None	N/A
3	FINANCE REPORT	Martin Ashley was unable to attend the meeting and had not forwarded a financial report. A float was required for CredFest19, together with £400 in cash to pay musicians. The Chamber of Commerce is to be invoiced for £1,000.	Rosemary and/or Rachel to contact Martin.	ASAP as CredFest due to start at the beginning of June.
4	CREDFEST19	Rachel reported that the marketing was going very well. Stewards had now come forward for all the Town Team sponsored CredFest events. Rachel, Rosemary and Jo have an overview logistics plan. A CredFest meeting has been organised for 30 May to put final preparations in place.	All involved in CredFest organisation to meet on 30 May.	Thursday 30 May 2019.
5	FLAGS PROJECT	Rosemary explained that the flags are ready and scheduled to be put up on Friday 31 May. This will announce the start of CredFest19. The Crediton Courier has agreed to carry a banner across its front page. There was a short discussion about the Exmouth Festival and how this was subsidised so that it was free to attend. The event was supported financially by Exmouth Town Council. There was some interest in contacting Exmouth Town Council to ask how they funded the festival.	Flags to be put up.	Friday 31 May 2019.
6	ACTIVE MUMS	Lorraine (Harris) was again unable to attend the meeting. Kate expressed her concern about the future viability of the Active Mums project and had decided at this point not to apply for further funding (supported by the other members present). Kate asked whether, as Active Devon appears to have lost interest and was no longer liaising with the Town Team, whether the Town Team should take the lead to push the project forward. One particular difficulty was that no-one wanted to be a ride leader. It was also accepted that the bike community needed to be involved and that insurance against theft may still be an issue. Sam thought GP's could be encouraged to	(1) Kate to discuss project with Bike Shed users and Boniface Trail team (2) Kate to discuss Active Devon's involvement in the project with Lorraine Harris.	(1) & (2) Report back at next Town Team meeting, Thursday 18 July.

#	AGENDA ITEM	DISCUSSION	ACTIONS	DEADLINE
		refer people to the scheme once we had a ride leader.		
7	WELLBEING CREDITON	Involve has organised a meeting for 11 June to mobilise community support for the project. The Town Team is represented on the Steering Group for the project, with Rosemary attending meetings.	Kate to write a short article on the project for the Town Team website.	Update at next Town Team meeting, 18 July.
8	BONIFACE PROJECT	Rod updated the team on how the Boniface Project was progressing and demonstrated how the QR code would work. The cathedral in Fulda would have the nylon panels in November. Boniface had now been approved as the Patron Saint of Devon with the Boniface Feast Day (5 June) acknowledged as the day Boniface should be celebrated across the county. It was considered that the Town Team should find a way of commemorating the event locally, perhaps by awarding a prize for the best Boniface bun recipe using local ingredients.	None	Update at next Town Team meeting, 18 July.
9	HEART PROJECT	An online public consultation was scheduled to launch shortly. 5,000 leaflets had been printed, explaining the project and would be distributed in the town + villages. The Heart Project team would attend the major CredFest events to hand out leaflets and encourage people to fill in their survey, either online or on paper.	Town Team to spread the word about the consultation.	Update at next Town Team meeting, 18 July.
10	ANY OTHER BUSINESS	(1) Trees in High Street – Sam was keen to see this opportunity discussed more fully and, if practicable, taken forward, particularly as this issue was mentioned positively in the recently published Neighbourhood Plan.	Sam to contact Liz Brookes-Hocking to discuss.	N/A
11	DATE OF NEXT MEETING	Agreed date was Thursday 18 July at the Meadow Suite, Lords Meadow Leisure Centre at 6.30pm. PLEASE NOTE: as the Meadow Suite is being used for staff training that evening, the Town Team meeting has been relocated to Crediton Arts Centre.	All to note	Crediton Arts Centre, Thursday 18 July, 6.30pm start.